

BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
November 16, 2023
7:00 p.m

A. Call to Order

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On May 11, 2023, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

D. Roll Call

	Ms. Biedron		Ms. Gomez		Ms. Segal
	Mr. Calulo		Ms. Nathans		Mr. Wickizer
	Ms. Creelman		Mr. Reaves		Ms. Stevinson

E. Executive Session – 6:30 p.m.

BE IT RESOLVED that the Bedminster Township Board of Education shall meet in closed session to discuss item(s) h below which falls within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A.10:4-12b. Matters rendered confidential by Federal Law, State Law, or Court Rule:

- a. Individual privacy
- b. Collective bargaining agreements
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel - employment matters affecting a specific prospective or current employee

Open Public Meeting @ 7:00 p.m.

F. Annual Audit Presentation - Andrew Kucinski, Nisivoccia, LLP
Superintendent's Report
Business Administrator's Report

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, before the statement being read at a Board Meeting.

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H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- October 19, 2023 Executive Session Minutes
- October 19, 2023 Regular Meeting Minutes

	Ms. Biedron		Ms. Gomez		Ms. Segal
	Mr. Calulo		Ms. Nathans		Mr. Wickizer
	Ms. Creelman		Mr. Reaves		Ms. Stevinson

I. Task Groups

- Negotiations Committee - Judy Creelman
- Somerset Hills School District - Sarah Nathans
- Technology Committee - Stephen Calulo
- Security/Safety Ad Hoc - Suzie Stevinson
- Child Care - Gabriel Wickizer

Delegate/Representative Appointments

- New Jersey School Boards Association - Christy Biedron
- PTO - Suzie Stevinson

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Memorandum of Agreement with Law Enforcement

J.1 the following resolution:

BE IT RESOLVED, that the Bedminster Township Board of Education hereby approves the Uniform State Memorandum of Agreement Between Education and Law Enforcement Regarding Police Access to School District Security Cameras.

2024 Board of Education Meeting Dates

J.2 the following resolution:

WHEREAS, Chapter 231 of the Public Laws of New Jersey (1975) known and hereinafter designated as the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth;

NOW, THEREFORE, BE IT RESOLVED that for the purpose of compliance with the “Open Public Meetings Act”, the Board of Education of the Township of Bedminster hereby makes the following designations:

1. The Bernardsville News and The Courier News are hereby designated as the two (2) newspapers to receive notice of meetings as required by any and all sections of the “Open Public Meetings Act”, it

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appearing that those newspapers are most likely to inform the local public of such meetings, and meet the requirements of NJSA 35:1-2.2.

2. The location for posting of notice of meetings shall be the bulletin board in the Township Clerk's office located in the Township Municipal Building, One Miller Lane, Bedminster, New Jersey, and the Main Office of the Bedminster Township School, 234 Somerville Rd. Bedminster, New Jersey.
3. Announcements will be mailed to any person requesting individual notice of meetings as provided in Section 14 of the "Open Public Meetings Act".

BE IT FURTHER RESOLVED, that the Board of Education of the Township of Bedminster, in the County of Somerset, New Jersey, will meet to discuss or act upon public business at 7:00 P.M., with a closed session commencing at 6:30 P.M., unless otherwise noted, on each of the dates set forth below, at the Bedminster Township School, 234 Somerville Rd. Bedminster, New Jersey with the exception of the open public 2024 **Reorganization** meeting which will be held at Bedminster Township School at 6:00 P.M. immediately followed by a regular business meeting. Meetings are typically held on the third Thursday of every month unless noted by the asterisk (*).

Month	Date
January	*January 4, 2024 - Reorganization - Bedminster Township School at 6:00 p.m.
January	January 18, 2024
February	February 15, 2024
March	March 14, 2024 (Budget Adoption)*
April	April 25, 2024 (Budget/Public Hearing)*
May	May 16, 2024
June	June 20, 2024
July	July 18, 2024

J.3 approves the 2024-2025 Budget Calendar.

2023-2024 Annual Nursing Services Plan

J.4 the Nursing Services Plan for the 2023-2024 School Year.

Home Instruction

J.5 Heather Cere to provide instruction for student #299832 effective on or about November 8, 2023, at the rate of \$42.00 per hour for up to 8 hours total through the end of December 2023.

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Math Educational 1 year License

J.6 12 month Reflex Site License, including webinar training for up to 40 participants in the amount of \$3,295.00 for the use of Explore Learning - Reflex Math for Grades 2-4 fluency performance to create a targeted individualized experience for every child.

Facilities Usage Request

J.7 the following facility requests:

Organization	Event	Location	Usage date(s) and time(s)
PTO	Halloween Spooktacular	Cafetorium	10/30/2023; 5:30pm-8:30pm
	Assembly for Middle School - "Cyber Bullying & Social Media"	Cafetorium	11/17/2023; 8:30am-10:30am
	Holiday Workshop	FCS & 294	12/4/2023-12/8/2023; 9:00am-3:00pm
	Thanksgiving Reader's Theater Gr1	Cafetorium	11/21/2023;10:00am-10:40am
	Penguin Pointers by Jenkinson's Aquarium Gr1	262	5/3/2024; 10:30am-11:15am

Policy

J.8 the first reading of the following policy:

Number	Description	Action
P 2270	Religion in the Schools	N
P 3161	Examination of Cause (Revised)	N
P 4161	Examination of Cause (Revised)	N
P 3212	Attendance (M) (Revised)	N
P 4212	Attendance (M) (Revised)	N
P 3324	Right of Privacy (Revised)	N
P 4324	Right of Privacy (Revised)	N
P 5111	Eligibility of Resident / Nonresident Students (M) (Revised)	N
P 5116	Education of Homeless Children and Youths (Revised)	N
P 8500	Food Services (M) (Revised)	N

* A - Abolished; N - New; R - Revised

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J.9 of the following policy:

Number	Description	Action
P 8540	School Nutrition Programs (M)	A
P 8550	Meal Charges/Outstanding Food Service Bill (M)	A

* A - Abolished; N - New; R - Revised

Regulation

J.10 the first reading of the following regulation:

Number	Description	Action
R 3212	Attendance (M) (Revised)	N
R 4212	Attendance (M) (Revised)	N
R 5111	Eligibility of Resident / Nonresident Students (M) (Revised)	N
R 5116	Education of Homeless Children and Youths (Revised)	N

* A - Abolished; N - New; R - Revised

J.11 School Safety and Security Plan Annual Review Statement of Assurance 2023-2024.

J. agenda items J.1 through J.11

	Ms. Biedron		Ms. Gomez		Ms. Segal
	Mr. Calulo		Ms. Nathans		Mr. Wickizer
	Ms. Creelman		Mr. Reaves		Ms. Stevinson

K. FINANCE

Finance & Facilities Committee Report - Stephen Calulo

Move that the Bedminster Township Board of Education, upon the recommendation of the School Business Administrator, approve:

2023-2024 Financial Reports

K.1 the Report of the Secretary for October 2023 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Robbin Boehmer, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for October 2023 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C.

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6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the 2023-2024 fiscal year.

It is recommended that the Treasurer’s Report for October 2023 be accepted and filed.

2023-2024 Invoices-General Agency Account

K.2 the invoices presented for payment totaling \$1,626,303.48 from the General Agency Account from October 20, 2023 - November 16, 2023:

Fund	Amount
(10) General Fund	\$1,609,182.08
(12) Capital Outlay	\$0
(20) Special Revenue	\$17,121.40
(30) Capital Projects	\$0
(40) Debt Services	\$0
Total	\$1,626,303.48

2023-2024 Invoices-Food Service Account

K.3 the invoices presented for payment totaling \$15,099.87 from the Food Service Account from October 20, 2023 through November 16, 2023.

2023-2024 Transfers

K.4 transfers for the 2023-2024 school year totaling \$306,311.10 from October 1, 2023 through October 31, 2023 as per the monthly transfer report.

Acceptance of Financial Audit for Year Ending June 30, 2023

K.5 accepts the financial Audit and findings expressed by the auditing firm of Nisivoccia, LLP, as cited in their reports entitled: Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2023, and Auditors’ Management Report on Administrative Findings - Financial, Compliance, and Performance for Fiscal Year ended June 30, 2023.

Authorization to Enter Into a Cooperative Purchasing Agreement

K.6 Resolution Number **26EDCP**
WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; and WHEREAS the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency”, has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and
WHEREAS, the BEDMINSTER TOWNSHIP SCHOOL within the County of SOMERSET, New Jersey, desires to participate in the Educational Cooperative Pricing System.

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NOW THEREFORE, BE IT RESOLVED on the 16th of November 2023 by the said Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A-18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11 (5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the **BEDMINSTER TOWNSHIP SCHOOL** shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

K.7 Educational Data Services, Inc., to maintain and coordinate the district’s supply requirements and inclusion in the New Jersey Cooperative Pricing System #26EDCP. The licensing and maintenance fee for the New Jersey Cooperative Bid will be \$1,800.00.

K. agenda items K.1 through K.7

	Ms. Biedron		Ms. Gomez		Ms. Segal
	Mr. Calulo		Ms. Nathans		Mr. Wickizer
	Ms. Creelman		Mr. Reaves		Ms. Stevinson

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report – Suzie Stevinson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Approve Submission of the 2023-2024 ESEA Title I Comparability of Services Report

L.1 submission of the 2023-2024 Elementary and Secondary Education Act (ESEA) Title I Comparability of Services Report to the Department of Education.

Workshops

L.2 the following staff for the workshops listed:

Name	Date	Title	Cost
Barbara Alfieri	11/30/2023	Symbiosis of SEL and Literacy Learning: Seamlessly building in literacy learning and SEL - Bridgewater, NJ	\$0.00

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Carolyn Spero	11/30/2023	Symbiosis of SEL and Literacy Learning: Seamlessly building in literacy learning and SEL - Bridgewater, NJ	\$0.00
Barbara Alfieri	12/7/2023	Educator Series Training for Somerset County -RAPID	\$0.00
Lucy Ragoza	12/7/2023	Educator Series Training for Somerset County -RAPID	\$0.00
Lauren Zugale	12/7/2023	Educator Series Training for Somerset County -RAPID	\$0.00
Edward Billings	1/5/2024	NJ PEOSH/NJADP Indoor Air Quality - Sayreville, NJ	\$0.00
Liz Meechan	1/17/2024 - 3/6/2024	Frontline Education - Recruiting & Hiring Certification Course - Virtual	\$695.00 Registration
Lauren Zugale	1/19/2024	NJAPSA Winter Academy Conference - Monroe, NJ	\$149.00 Registration; \$35.53 Mileage; \$5.00 Tolls
Robbin Boehmer	1/30/2024	NJASBO - Budget Guidelines & Software Review Best Practices - Robbinsville, NJ	\$50.00 Registration; \$47.33 Mileage
Thomas Notte	2/26/2024 - 2/27/2024	2024 NJAHPERD Annual Convention - Princeton, NJ	\$350.00 Registration; \$53.11 Mileage
Jenna Thomas	2/26/2024 - 2/27/2024	2024 NJAHPERD Annual Convention - Princeton, NJ	\$350.00 Registration; \$53.11 Mileage
Edward Billing	3/1/2024	Integrated Pest Management - Sayreville, NJ	\$0.00
Robbin Boehmer	4/5/2024	Integrated Pest Management - Bridgewater, NJ	\$0.00

L.3 rescind Jennifer Giordano SCASA Annual Meeting - Bethlehem Hyatt Place, PA on December 8, 2023 through December 9, 2023 in the amount of \$45.12 Mileage and \$1.25 Tolls.

New Hires - Substitute Teachers

L.4 the following pursuant to proof of fingerprinting:

Name	Salary	Anticipated start date
Denese Ferrera	per the substitute salary guide and pursuant to successful clearance of P.L. 2018, c.5	2023-2024 school year
Indira Judith Gonzalez Guerrero	per the substitute salary guide and pursuant to successful clearance of P.L. 2018, c.5	2023-2024 school year

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Course Approval

L.5 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits		Term	Amount
Lauren Zugale	GE 793 - Assessment & Evaluation of Special Education Programs	3	Centenary University	1/8/2024 - 4/28/2024	\$2,416.50

2023-2024 Stipends

L.6 the following stipends being offered for the 2023-2024 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023:

BEDMINSTER SCHOOL 2023-2024 EXTRA-CURRICULAR ACTIVITIES		
Activity Title	Name of Staff Member	Individual Stipend Amount
Softball Head Coach	Alfone	\$3,190.00
Softball Assistant Coach	Befumo	\$1,999.00
Lacrosse Head Coach	Oliveri	\$3,190.00
Lacrosse Assistant Coach	White	\$1,999.00
Basketball Assistant Coach Boys	Steinert	\$1,999.00

Field Trip

L.7 the following:

Grade	Trip/Location	Date
4	Waterloo Village Historic Site - 525 Waterloo Road Stanhope, NJ 07874	5/30/2024

Maternity Leave

L.8 a maternity leave of absence for Jessica Carlin, Teacher, under the Family and Medical Leave Act to begin on or before March 12, 2024 through on or about January 2025.

L.9 the Bedminster Township Board of Education to go into Executive Session at 6:30 pm at the next regularly scheduled meeting on December 14, 2023.

L. agenda item L.1 through L.9

	Ms. Biedron		Ms. Gomez		Ms. Segal
	Mr. Calulo		Ms. Nathans		Mr. Wickizer
	Ms. Creelman		Mr. Reaves		Ms. Stevinson

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M. Public Questions/Comments

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N. Adjournment

NEXT MEETING(S) SCHEDULED FOR:

**December 14, 2023
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:00 PM**